

MINUTES

Board Meeting NYOS Charter School, Inc.

March 7, 2019

Call to Order

Upon determining the presence of a quorum, Dr. April Willis called the meeting to order at 6:00 PM.

Name	Office	Present	Absent	Arrived Late	Departed Early
Dr. April Willis	Community Member & Chair	X			
Dr. David Molina	Community Member & Vice Chair	X			
Alyssa Moore	Community Member & Parliamentarian	X			
Natalie Elliott	Secondary Teacher Member & Secretary		X		
Jesus Aguilar	Secondary Teacher Member	X			
Matt Embry	Secondary Parent Member	X			
Donida Garcia	Elementary Teacher Member	X			
Chris Juraska	Elementary Teacher Member	X			
George Gentile	Community Member	X			
Kari Honea	Elementary Parent	X			
Amy Adams	Secondary Parent		X		
Priscilla Cavazos	Elementary Parent	X			
Sruti Ramachandran	Student (non-voting)	X			
Kathleen Zimmermann	Executive Director	X			
Joey Thompson	Director of Operations	X			
Julie Atchley	Director of Academics	X			
Curtis Wilson	Secondary Principal		X		
Terry Berkenhoff	Elementary Principal	X			
Hweilu Chen	Director of Finance	X			
Amy Elms	Community Outreach Coord	X			
Megan Podd	Secondary Asst. Principal		X		
	Elementary Asst. Principal				
Marcos Diaz	Human Resources Coord	X			
Samantha Gladwell	HRS & Grants Coordinator	X			

Regular Session

1. Approval of Agenda. The Board discussed the agenda for the meeting. Items 3c and 3d were changed to non-voting items (discussion only).
Dr. Molina made the motion to accept the minutes as amended.
Alyssa Moore seconded.
The motion unanimously.

2. Unfinished Business/Public Comment
 - a. Approval of Minutes. The Board discussed the minutes from the meeting of February 7th, 2019.
Dr. Molina made the motion to accept the minutes as presented.
Priscilla Cavazos seconded.
The motion passed.
Dr. Willis abstained.

 - b. Public Comment. Amy Elms addressed the Board regarding the recent results of Amplify Austin.
NYOS finished 24th on the education leaderboard for Amplify Austin. This was NYOS's first participation in Amplify Austin. NYOS was also second among charter schools in this fundraiser.

3. New Business
 - a. Policy Updates. The Board discussed policies 100.120 to 100.180 regarding Financial Operations.
Alyssa Moore made the motion to accept the policy as presented.
Matt Embry seconded.
The motion passed unanimously.

 - b. Description. Kathleen Zimmermann presented an expansion amendment for Responsive Ed.
The board does not expect this amendment to affect us in any adverse manner.
Dr. Molina made the motion to accept as presented.
Priscilla Cavazos seconded.
The motion passed unanimously.

 - c. (c and d) Description. Kathleen Zimmermann presented a resolution for applying for a high-quality campus designation. NYOS meets the requirements for this designation. In order to receive this, an application would need to be submitted by April 1st. This would involve opening a new location until the facility already under construction is completed. The requirements of this new facility call for it to serve at least one hundred students. The board decided to tentatively set a date on Friday, March 29th, at 11:45 AM for a one-item special meeting in order to revisit this item as well as the expansion amendment (item 3d).

 - e. Description. Kathleen Zimmerman, Joey Thompson, and Julie Atchley presented a slideshow regarding the Strategic Growth Institute to review our strategic plan for the new expansion.

This slideshow responds to public feedback from previous presentations, including the question, “What makes NYOS not ordinary?” The presentation includes data such as the main districts whence NYOS draws students and how NYOS serves a student population that closely mirrors that of the city and state. NYOS continues to outperform surrounding ISDs both in state assessments and the performance of subpopulations. The expectation when the new campus is fully built is to serve approximately 1,800 students. The presentation contains five strategic priorities and also describes how NYOS will adapt its organizational structure, particularly in response to staffing. Ms. Zimmermann presented fifteen initiatives aligned to the aforementioned strategic priorities, along with a timeline for implementing these initiatives.

- f. Description. Kathleen Zimmermann presented regarding Families Empowered. An organization that Connects families with schools, mostly in Houston. In Austin, they would like to create a common lottery date among charter schools along with a lottery period as opposed to our current open-enrollment model. This initiative would encourage families to apply to multiple schools through a common online portal. Counter to expectations, most families only apply to one charter school in Austin. This initiative would call for future board votes regarding existing enrollment policies. Currently, a February lottery date is proposed by Families Empowered.
- g. Executive Director’s Update. Kathleen presented information regarding
- a. the recent employment of Ms. Samantha Gladwell as the new Elementary Assistant Principal
 - b. secondary principal interview has been narrowed down to one candidate, two future teacher panels will follow on 3/8 in the afternoon
 - c. the legislative session and identified priorities
 - i. increase funding for charter schools
 - ii. to existing facilities funding
 - iii. stop discrimination against charter schools
 - iv. to have appeals for accountability in data errors

Other updates from the legislative session:

- Lt. Governor meeting reflects that this is a difficult session for increased funding and to expect a challenge
 - SB3: Portrayed as a 5,000 raise, but this is not its true nature according to Ms. Zimmermann. Schools would have to give at least a \$500 bonus, and the state would provide up to \$5,000 to offset that. On the paystubs, this would have to be reflected as funds from the state.
 - There is a bill to require charter schools to pay more into TRS (about \$200/student/year more)
 - Another bill regarding discipline exclusions. We do not expect this to affect NYOS.
 - Other bills exist surrounding requirements for charters to have DAEP facilities.
- d. Staff survey has been deployed, and parent survey will be sent out after the Spring Break

4. Committee Updates

- a. Matt Embry and Kathleen Zimmermann presented on behalf of the Financial Oversight Committee.
Enrolment is at 1,015, and attendance at 96.5%. Cash flow rate is stable. Insurance has been renewed. Violent events coverage has been added. Premiums have increased over \$1,500 (annual) over last year.
- b. Priscilla Cavazos presented on behalf of the Board Development Committee.
The board is expecting training certificates for the recent training on 2/20/2019.
- h. Kari Honea presented regarding an Open Meetings update. Executive sessions must be taped or have a certified agenda. Furthermore, for public information requests, the board has ten (10) days to request from the Attorney General to approve withholding of closed session meetings in every instance. Finally, the legal limit of liability is one million dollars.
- c. Alyssa Moore presented on behalf of the Property Development Committee
A contract regarding with HKS remains unsigned due to an objection to a clause by the other party's subcontractors. NYOS has already signed this contract. We are also expecting schematic designs at this time.
- d. Jesus Aguilar and Chris Juraska presented on behalf of the Nominations Committee.
Both elementary positions that are expiring are expecting re-runs by their current board members.
Ms. Amy Adams will not run for another term, Ms. Natalie Elliott will seek re-election, and Jesus Aguilar announced that he is resigning from his term in June. He is already in communication with potential secondary parent candidates and fellow secondary teachers to fill his position.
- e. David Molina presented on behalf of the ED Review Committee.
Dr. Molina pointed out that suggestions made by the presented review is in the spirit of the process and not due to any necessary corrective action. Dr. Molina also emphasized the committees wish to acknowledge the Executive Director's superior performance, particularly in fiscal management, as part of the official record.

Alyssa Moore made the motion to accept the annual review of the Executive Director as presented.

George Gentile seconded.

The motion passed unanimously.

5. The Board discussed items for the agenda for the April 11th meeting.
 - IMA certification
 - Additional recruiting updates for secondary principal
 - Nominations committee update for elections in May

Adjournment

Dr. April Willis adjourned meeting at 7:48 PM.

Certification:

These minutes represent a true and accurate account of the regular Board Meeting of NYOS Charter School held on March 7, 2019.

Jesus Aguilar
Secondary Teacher Member

MINUTES

Executive Session NYOS Charter School, Inc.

Date

Executive Session

In accordance with the Texas Open Meetings Act §551.XXX Tex. Govt. Code, the board entered Executive Session at time to discuss subject.

Names were invited into Executive Session.

Synopsis/mention the reason for

The Board left Executive Session at time.

Certification:

These minutes represent a true and accurate account of the Executive Session of the Board Meeting of NYOS Charter School held on date.

Natalie Elliott
Secretary

§ 551.071 Consultations with attorney

§ 551.072 Deliberations about real
property

§ 551.073 Deliberations about prospective
gifts

§ 551.074 Deliberations about personnel
matters

§ 551.076 Deliberations about security
devices or security audits

§ 551.082 Deliberations involving students; school district employees ; disciplinary matters; or complaints

§ 551.0821 Deliberations revealing personally identifiable

information about public school students

§ 551.089 Deliberations about information resources security devices, network infrastructure, or security audits