

NYOS Charter School Board Meeting Minutes  
8/9/2018

Upon determining the presence of a quorum, Dr. April Willis called the meeting to order at 6:00 PM.

Name	Office	Present	Absent	Arrived Late	Departed Early
Dr. April Willis	Board Chair	✓			
Alyssa Moore	Parliamentarian	✓			
Natalie Elliott	Secretary	✓			
Samantha Gladwell	Elementary Teacher	✓			
Jesus Aguilar	Secondary Teacher	✓			
Matt Embry	Secondary Parent	✓			
Chris Juraska	Elementary Teacher			✓	
Dr. David Molina	Community member	✓			
George Gentile	Community member		✓		
Kari Honea	Elementary Parent	✓			
Amy Adams	Secondary Parent	✓			
Priscilla Cavazos	Elementary Parent		✓		
Sruti Ramachandran	Student Rep (non-voting)	✓			
Kathleen Zimmermann	Executive Director	✓			
Joey Thompson	Director of Operations	✓			
Julie Atchley	Director of Federal Programs	✓			
Curtis Wilson	Secondary Principal	✓			
Terry Berkenhoff	Elementary Principal	✓			
Hweilu Chen	Director of Finance	✓			
Amy Elms	Community Outreach		✓		
Nicolas Castano	Accountant		✓		
Megan Podd	Secondary Asst. Prin.		✓		
Marcos Diaz	Human Resources	✓			

**Other Business/Public Comment**

The agenda for the evening was discussed. David Molina moved to approve the agenda. Matt Embry seconded. The motion passed unanimously.

There was no public comment.

**New Business**

The Board reviewed and discussed policy 600.020-600.080. The policy primarily deals with HR matters. David Molina moved to accept. Amy Adams seconded. The motion passed unanimously.

Julie Atchley presented to Board the policy 500 Addendum I Special Education. The addendum addresses teachers who are required to be in the ARD committee and recommendations for JJAEP placement. There needs to be an amendment to include NYOS Charter School in the JJAEP section. Alyssa Moore motioned to pass as amended and Amy Adams seconded. The motion passed unanimously.

The Board was presented with the Emergency Operations Plan. It has been updated to reflect change in personnel. David Molina moved to accept as amended. Alyssa Moore seconded. The motion passed unanimously.

Julie Atchley presented the Board with the Overview of the 2018 State Accountability System. The results will be published soon.

Kathleen Zimmermann presented the Board with the Staff Survey Results prepared by Marcos Diaz. The response rate was very high. The Board discussed potential question changes.

Kathleen Zimmermann presented beginning-of-year staff and student data including no shows, withdrawn students, and staff retention rates. 2018 had a 92% retention rate.

David Molina revisited the potential formation of the Academic Oversight Committee. In lieu of forming the committee in perpetuity, Dr. Molina suggested forming an ad hoc committee that will schedule a calendar with academic performance reviewed piecemeal throughout the year. Dr. Molina and Kathleen Zimmermann will meet and then present their proposal to the calendar to the Board at a later date.

Terry Berkenhoff presented on behalf of the PTA, providing updates on the current submissions for funding. The next meeting will be on August 21st in the Kramer Gym. There has been a PTA presence at every school event for recruiting.

Kathleen Zimmermann presented the Executive Director update. NYOS received a Superior Charter First rating. In the state performance rating for NYOS, the school met or exceeded the standard in every category except for teacher qualifications, which is an issue that Kathleen will continue to address. She discussed parking changes on the Lamar campus, and explained a couple of grants that the school is pursuing. The NYOS 20th Anniversary Celebration will be next Thursday. The school website will be updated soon for reasons including better mobile interface.

### **Committees**

April Willis presented the Financial Oversight Committee. Current enrollment is around 990 students.

Amy Adams presented the Board Development Committee update. The monthly training pertained to the question of what Board members would do if someone came to an individual member with a complaint.

Alyssa Moore presented the Board with the Property Development Committee update. There has been discussion with other charter school leaders about their development options. The committee considered a design build, a lease to own, an owner's rep option, and CDFI, a nonprofit development company. There are meetings next week with representatives from two companies.

### **Other Business**

Agenda items for the next Board meeting were discussed. The Campus Improvement Plans and District Improvement Plans are included.

**Adjournment time: 7:36 PM**

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Natalie Elliott  
Secretary